

Nigerian Electricity Regulatory Commission

Adamawa Plaza, Plot 1099, 1st Avenue, CBD, P.M.B. 136, Abuja

Invitation for Prequalification and Tender For the Supply of Goods

1. Introduction

The Nigerian Electricity Regulatory Commission (NERC) is desirous to undertake the following projects:

1. Supply of Computer Software and Hardware
2. Supply of General Office Equipment

Consequently, the NERC wishes to invite reputable and competent companies for pre-qualification and tender for the projects as stated above.

1. Eligibility to Participate

Interested and competent companies wishing to carry out the above job must have competences and possess the following:-

1. Certificate of registration with Corporate Affairs Commission
2. Company's current Tax Clearance Certificate issued by the proper reflecting the true turnover of the company in any tax period
3. VAT Registration Certificate
4. Comprehensive company profile reflecting executive capacity with addresses, mobile phone numbers and e-mail contacts.
5. Evidence from the company's bankers as to its financial capacity to undertake the project if awarded. In addition prospective bidders shall be required to demonstrate that they are financially capable to provide any service which they may be offered following this general qualification
6. A sworn statement that the company is not in receivership or about to be in receivership
7. Accompanying sworn affidavit of disclosure; to disclose clearly if any of the officers (or related persons) of the Nigerian Electricity Regulatory Commission (NERC) or Bureau for public Procurement is a former or present Director/Chairman of the company and that the company does not have any Director/Chairman who has been convicted in any country for any criminal offence relating to fraud or financial impropriety.

8. Verifiable documentary evidence of similar and other jobs successfully executed within the last three years. Such evidence shall be in form of valid and verifiable letters of award of contract(s), contract agreement and completion certificates of Interim Payment Certificates where such services(s) is still In progress
9. A sworn Affidavit that the company is not a replacement for a hitherto tax defaulting company
10. Submit evidence of having fulfilled all obligations with regards to pensions and social contributions as provided in the Pensions Acts 2004

1. **Collection of Bid Document**

Interested and competent contractors wishing to participate in the above job should collect the Bid document from the Procurement Unit, 1st Floor, NERC, Adamawa Plaza, subject to the presentation of evidence of payment of a non-refundable fee of N10,000 00 (Ten Thousand Naira Only) for each project. Firms tendering for more than one project must submit separate documentation for each.

1. **Submissions Of Tenders**

The submission will be in two separate envelopes

1. The General Requirements should be submitted in a sealed envelope boldly marked at the top left corner: "Prequalification for... (Indicate the project title)"
2. Financial bid should be submitted in a sealed envelope boldly marked at the top left corner: "Financial Bid for the Procurement of... (Indicate the project title)"

The two envelopes sealed should be inserted in a larger envelope boldly marked "TENDER FOR..... (indicate project title)".

All submissions must be received at the Commission's Secretariat, 2nd Floor, Adamawa Plaza on or before 11.00 am Tuesday June 15th, 2010 and addressed as indicated below

The Administrator

Nigerian Electricity Regulatory Commission

Adamawa Plaza, Plot 1099, CBD, Abuja

Opening of Tenders

Bids will be opened on the 15th June, 2010 in the presence of general public and representatives of bidders who choose to attend at 12:00 noon in the Commission's Hearing Room 1st floor, Adamawa Plaza, Abuja.

Important Notice

1. The Nigerian Electricity Regulatory Commission reserves the right to verify claims made by any contractor
2. Presentation of falsified information such as turnover figures on Tax Clearance Certificate etc will lead to automatic disqualification
3. Tendering false documents is an offence and will lead to disqualification.
4. Winning bids will be selected in accordance with the procedures as set out in the 2007 Public Procurement Act 2007
5. Nothing in this notice shall be construed to be commitment on the part of the NERC

Signed Management